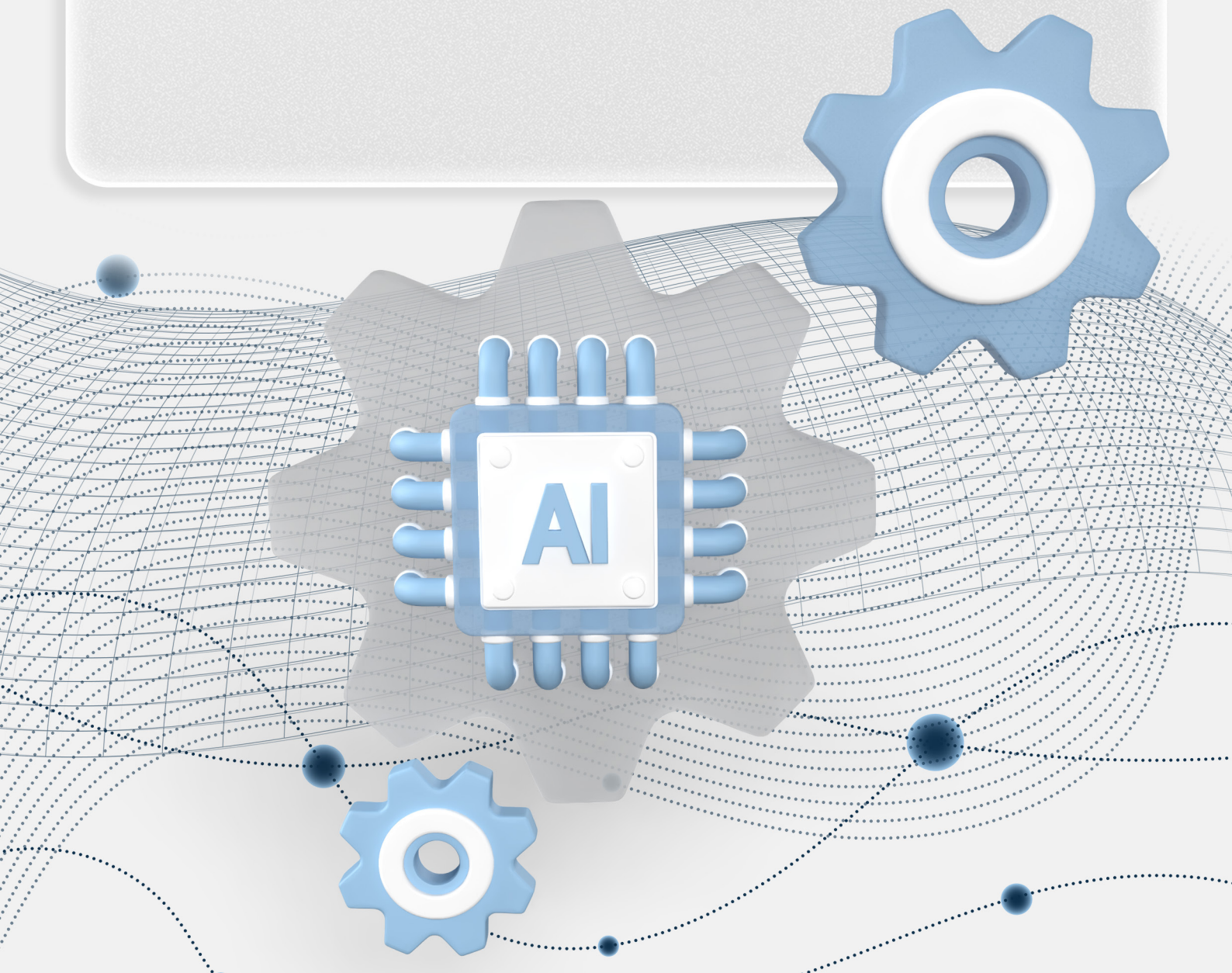


# **D&V PHILIPPINES' AI ADOPTION IN ACCOUNTING PROCESSES**

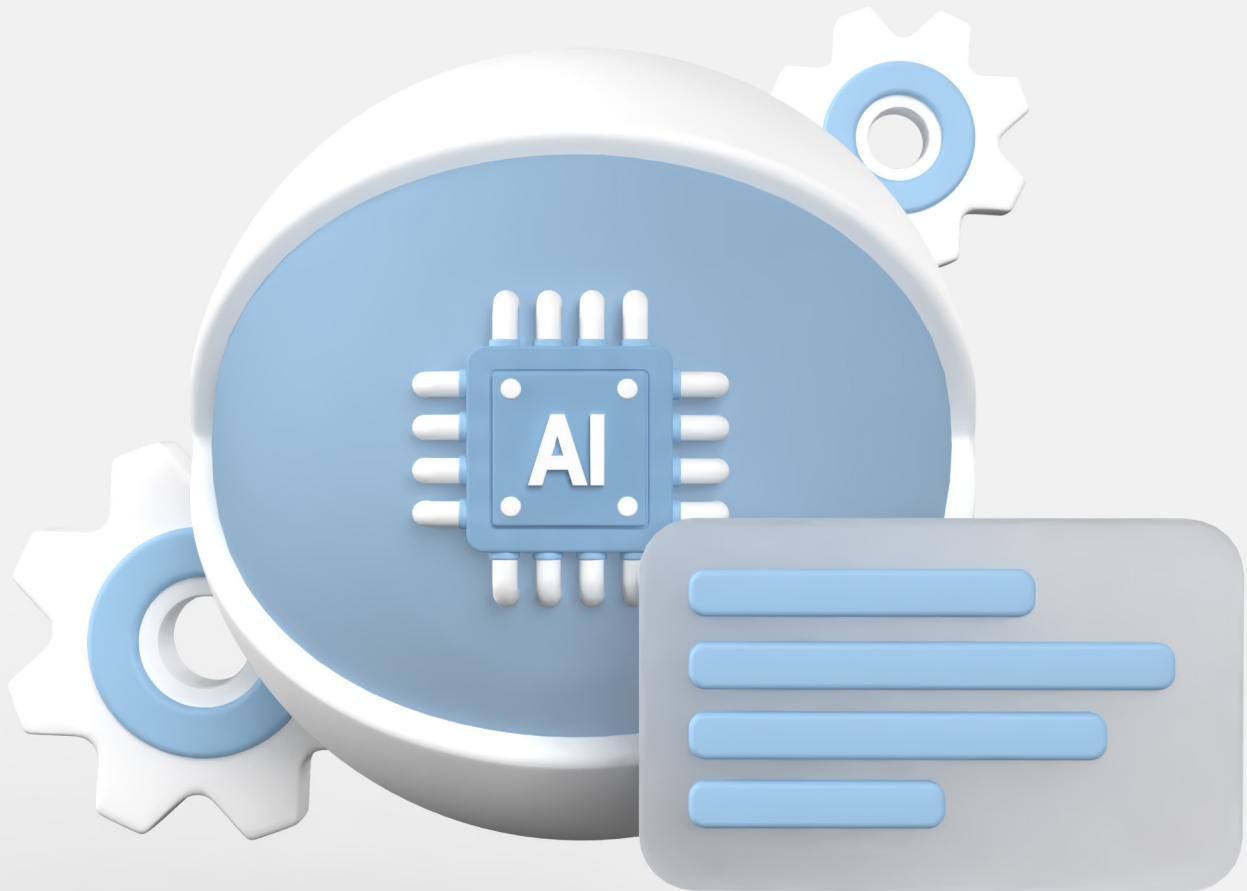
**HOW WE ELIMINATE, SIMPLIFY, STANDARDIZE, AND AUTOMATE OUR  
SERVICE DELIVERY THROUGH AI TOOLS AND INTEGRATIONS.**







# ADVANCING WITH TECHNOLOGY



D&V Philippines have been utilizing technology since the day we started operations.

Through our **ESSAP** principle — which stands for **Eliminate, Simplify, Standardize, Automate Philippines** — we make conscious efforts to stay updated with the latest technology that can streamline our service delivery.

Artificial intelligence is the most prominent tool we're integrating into our operations. Through AI-powered tools, we're automating a number of manual, time-consuming processes to ensure our accountants can focus more on delivering value-adding services to our clients.

To maintain transparency, this primer outlines the AI-powered tools and integrations we're using, how we use them, their impact on our operations, and how we govern their implementation.



# AT A GLANCE

## OUR AI-POWERED ACCOUNTING TOOLS AND INTEGRATIONS

### FOR FINANCE AND ACCOUNTING WORK

**Main functions:** Bookkeeping, compliance, financial planning, payroll, and paraplanning, and tax compliance.

### FREQUENTLY USED TOOLS\*

#### XERO



AI-POWERED ACCOUNTING SOFTWARE

Popular among clients from **AUSTRALIA** and **UNITED STATES**

#### PRIMARY USES

- **BANK RECONCILIATION:** Suggests matches for transactions to reduce manual data entry
- **DATA ENTRY:** Automates extraction of details from receipts and invoices
- **REPORTING:** Generates reports and improves monthly financial analysis

**INTEGRATIONS:** Often works with add-ons like Dext, Spotlight Reporting, and ApprovalMax for extended automation and reporting capabilities.

#### DEXT



AI BOOKKEEPING SOFTWARE

Popular among clients from **AUSTRALIA**

#### PRIMARY USES

- **DATA ENTRY:** Automates extraction of key details (e.g., vendor names, dates, amounts) from receipts and invoices
- **DATA POPULATION:** Reduces manual effort by populating fields in accounting systems
- **DATA RECONCILIATION:** Validates key details to maintain accurate records

**INTEGRATIONS:** Works as an add-on to accounting platforms like Xero, MYOB, and QuickBooks.





## QUICK BOOKS



AI-POWERED ACCOUNTING SOFTWARE

Popular among clients from **AUSTRALIA** and **UNITED STATES**

### PRIMARY USES

- **BANK TRANSACTION POSTING:** Provides AI-powered suggestions that enable faster and more accurate classification.
- **FINANCIAL REPORTING:** Extracts automated reports for analysis and decision-making.
- **INVOICE PROCESSING:** Automates processing of invoice details and reduces manual entry.

**INTEGRATIONS:** Often paired with Bill.com for invoicing automation and other add-ons for extended functionality.

## BILL.COM



AI-POWERED ACCOUNTING SOFTWARE

Popular among clients from the **UNITED STATES**

### PRIMARY USES

- **INVOICE AUTOMATION:** Automates invoice creation and processing.
- **PAYMENT MANAGEMENT:** Streamlines the payment workflow for vendors and clients.

**INTEGRATIONS:** Works as an add-on to accounting platforms like QuickBooks Online.

## HUBDOC



DOCUMENT AND DATA CAPTURE SOFTWARE

Popular among clients from **AUSTRALIA, CANADA**, and **UNITED STATES**

### USED FOR:

- **RECEIPT AND DOCUMENT MANAGEMENT:** Automates the uploading of receipts and invoices.
- **DATA EXTRACTION:** Reads key information (dates, amounts, vendor names) from documents using OCR (optical character recognition).
- **DOCUMENT CAPTURE:** Automatically imports bills, receipts, and bank statements from email, cloud storage, or by taking photos.
- **ORGANIZATION:** Stores and categorizes documents in one central, searchable location.

**INTEGRATIONS:** Works as an add-on to accounting tools like Xero and QuickBooks Online; also complements tools like Link My Books for e-commerce automation.



### WE ALSO USE:

- |                    |                    |                       |
|--------------------|--------------------|-----------------------|
| ▪ Airbase          | ▪ Mode             | ▪ Spotlight Reporting |
| ▪ Alteryx          | ▪ MYOB             | ▪ Tableau             |
| ▪ ApprovalMax      | ▪ Netsuite         | ▪ UiPath              |
| ▪ Business Fitness | ▪ PowerBI          | ▪ Assistant           |
| ▪ Coupa Navi       | ▪ Practice Protect | ▪ Versapay            |
| ▪ DataSnipper      | ▪ Procore          | ▪ Wave                |
| ▪ Fathom           | ▪ Ramp             | ▪ Yardi               |
| ▪ Joiin            | ▪ Sage             | ▪ Zip                 |
| ▪ Karbon           | ▪ Salesforce       | ▪ Zoho                |
| ▪ Link My Books    | ▪ Syft Analytics   | ▪ ZoneCapture         |



## FOR COMMUNICATION

**Main functions:** Refinement of communication materials, preparation of reports, and streamlining of research processes.

## FREQUENTLY USED TOOLS\*



### CHATGPT



GENERATIVE AI TOOL

Popular among clients from the **UNITED STATES, UNITED KINGDOM, AUSTRALIA, and CANADA**

#### PRIMARY USES

- **RESEARCH AND GUIDANCE**
  - Provides answers to quick queries about accounting standards, tax rules, and compliance resources
  - Provides suggestions for Excel functions and automation scripts
- **CONTENT ASSISTANCE**
  - Drafts and polishes emails for clear, professional communication
  - Summarizes meeting notes and creation of SOPs
- **ANALYTICAL SUPPORT**
  - Assists in interpreting financial reports and creative narratives for management reports
  - Helps with anomaly detection and analytics for specific jobs

**INTEGRATIONS:** Works as a standalone AI assistant.

### MICROSOFT COPILOT



GENERATIVE AI TOOL

Popular among clients from the **UNITED STATES, AUSTRALIA, and CANADA**

#### PRIMARY USES

- **DOCUMENT AND EMAIL ASSISTANCE**
  - Drafts and edits email content
  - Summarizes meeting notes and documents
  - Translates text and rewords them for clarity
- **RESEARCH AND ANALYSIS**
  - Assists with tax law inquiries and compliance checks
  - Provides quick answers and actionable insights for decision-making
- **WORKFLOW SUPPORT:** Helps organize tasks and streamline processes

**INTEGRATIONS:** Built into Microsoft suite and often used alongside tools like Business Fitness Accounting Tool.



# GOOGLE GEMINI



GENERATIVE AI TOOL

Popular among clients from the  
**UNITED STATES**

## PRIMARY USES

- **CONTENT ASSISTANCE:** Helps create concise SOPs and emails
- **PROCESS AUTOMATION:** Automates invoice details for procurement tasks and supports flux analysis for financial statements

**INTEGRATIONS:** Built into Google suite and is used with other tools like Zip.

## FOR BOOSTING PRODUCTIVITY

**Main functions:** Proper work delegation and automation of repetitive administrative tasks.



AIRTABLE



ASANA



ATLASSIAN



CLICK UP



FIREFLIES



OTTER AI



POWER  
APPS



ROVO  
AGENT



TEAMS  
MAESTRO



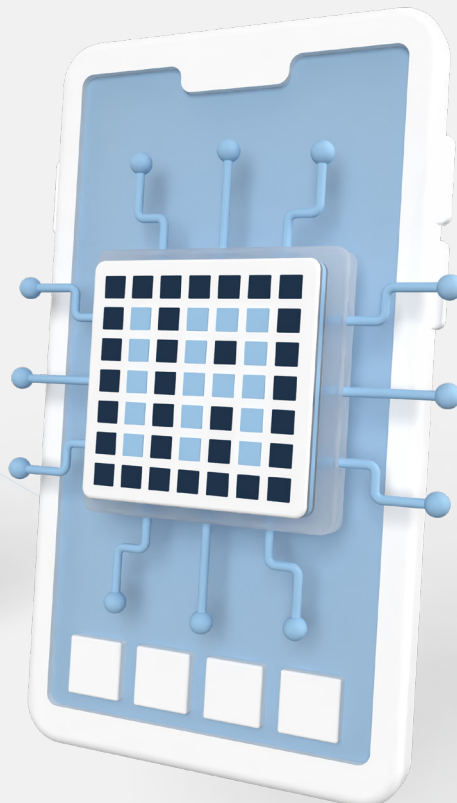
VINYL

\*Based on a survey of D&V Philippines' finance and accounting professionals.

## WE ALSO USE:



- Claude
- DeepL Translate
- Glossary assistant





# WE USE AI WHERE IT MATTERS



AI-enabled tools and integrations have been useful in assisting our accounting talents with both technical and non-technical areas.

## IN ACCOUNTING PRACTICE



- Accounts payable and accounts reconciliation automation
- Automated data entry
- Automated transaction classification and matching
- Bookkeeping
- Check processing
- Cross-checking and validation
- Excel automation
- Invoice approval and payment processing
- Journal entry and ledger management
- Month-end closing
- Multi-subsidiary management

## IN COMMUNICATION



- Meeting documentation and summarization
- Email communication and drafting
- Process documentation and SOP creation
- Error detection and report review
- Automation support
- Communication enhancement

## IN STREAMLINING TASKS



- Task management and organization
- Workflow automation





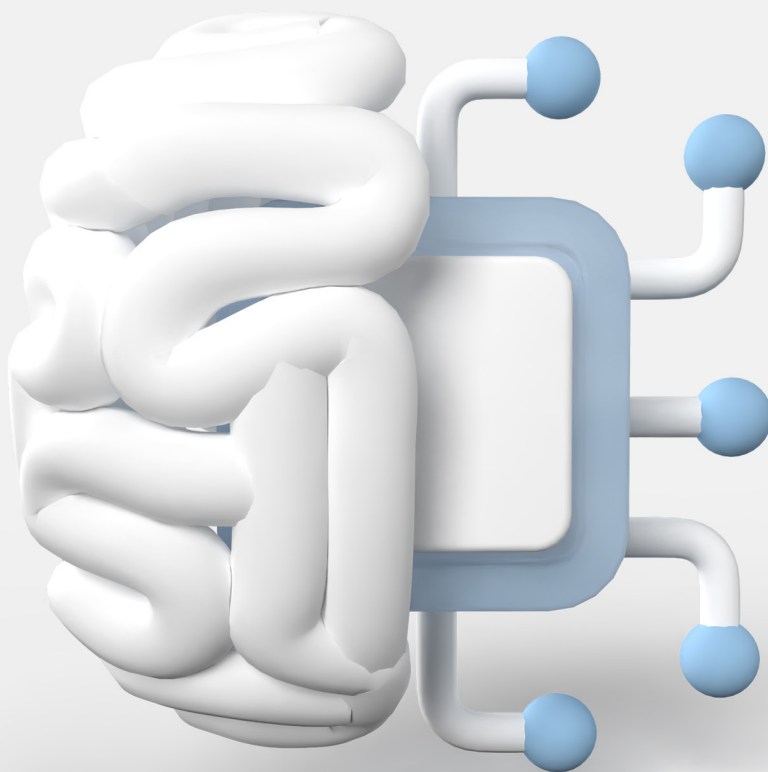
# OUR TALENTS VOUCHED FOR PRACTICAL IMPROVEMENTS BROUGHT BY AI



We gathered the feedback of our finance and accounting professionals on how AI helps them with their daily responsibilities.

Two key benefits stood out from their answers.

First is how AI made their processes more efficient. Second is how it helped them communicate better, both with clients and their colleagues.

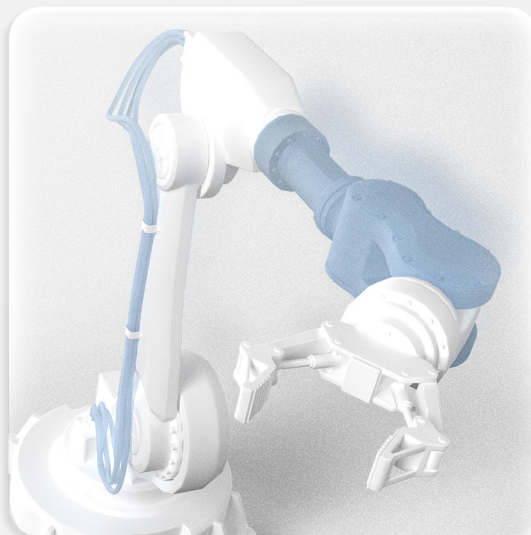


## EFFICIENCY GAINS



- Improved accuracy and consistency
- Increased time savings
- Streamlined processes
- Better task focus
- Reduced manual input

## COMMUNICATION IMPROVEMENTS



- Streamlined communication
- Clearer task delegation
- Quicker grasp of complex information
- Stronger real-time collaboration
- More consistent messaging across teams







HUMAN-LED. TRANSPARENT. SECURE.

# AI GOVERNANCE AT D&V PHILIPPINES

We utilize AI with the intention of improving our service delivery and providing better back-end support to our clients.

To ensure its proper use, we follow these best practices:



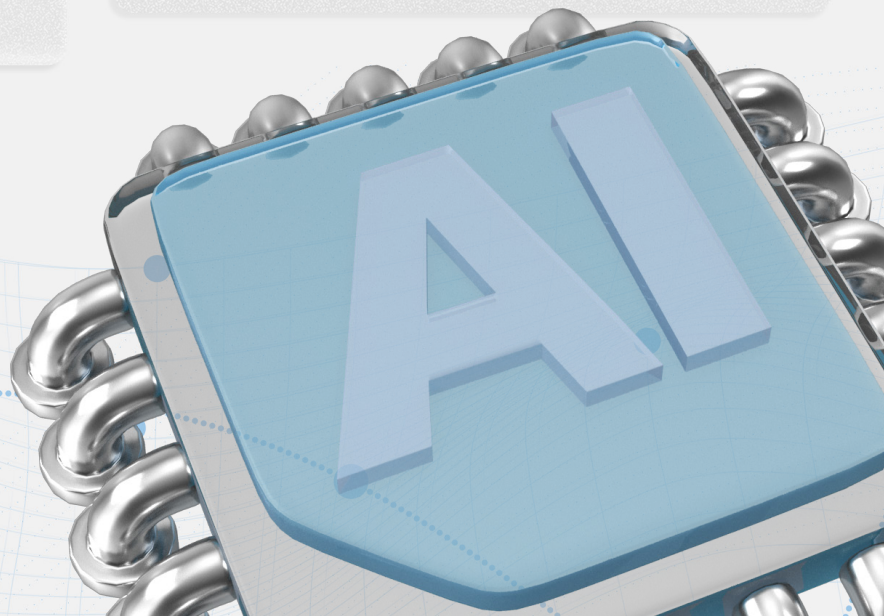
## COMPANYWIDE AI UTILIZATION TRAINING

All D&V Philippines employees must take the mandatory AI utilization training. This ensures everyone understands how to use AI tools safely, correctly, and in line with company standards.



## HUMAN OVERSIGHT

Our accounting professionals take the time to review, validate, and oversee all AI-assisted outputs. We remain critical, no matter how advanced technology is.







## AI DEPLOYMENT APPROVAL

All tools accessible on company laptops are pre-approved by the Information Technology (IT) Department. This department also has the sole administrator access to company-owned devices. If a client or team requests customization, our IT specialists coordinate directly with the client's internal IT team.



## TRANSPARENCY AND ACCOUNTABILITY

We prioritize clear processes, traceable actions, and accountability in every step of our work. Our team ensures that each AI tool we use is either endorsed or approved by our clients.



## SECURE DIGITAL ECOSYSTEM

Our IT Department uses multiple layers of protection to keep our digital ecosystem secure. These include next-generation firewalls, cloud-based security solutions, intrusion prevention systems, and network redundancy, among others.





# ABOUT US

D&V Philippines is a business process outsourcing company specializing in audit support, finance and accounting, analytics, and administrative services. We function as an extension of practice for professional services firms, including audit firms, and as an extension of the accounting department for Corporate CFOs.

With more than 1,000 finance and accounting professionals, we are committed to bringing globally competitive solutions that meet the needs of our 450+ clients and partners in Australia, the United States, Canada, the United Kingdom, the Netherlands, Europe, and Singapore.



## GOT QUESTIONS? OUR LINES ARE ALWAYS OPEN.



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